



VENDOR APPLICATION

Aloha,

May Day is Lei Day returns! After several years' hiatus, we are excited to revive this free, community-centered celebration rooted in culture, creativity, and connection.

This family-friendly event will feature hula, music, lei contest, workshops, and a vibrant open marketplace. With both indoor and outdoor booth spaces available, we welcome artisans, makers, small businesses, food vendors*, and community organizations to be part of this growing tradition.

We are intentionally cultivating a marketplace that reflects the spirit of the day — joyful, respectful, and inclusive. We invite vendors whose work uplifts the community, celebrates artistry, and contributes to a positive atmosphere for all ages.

Vendor booth rates have been intentionally set to remain accessible while supporting the continued growth of this event. With additional activities taking place in the surrounding area, we anticipate strong community attendance and a festive energy throughout the day.

We look forward to welcoming you as a valued part of May Day is Lei Day.

Section 1: Vendor Contact & Business Information

Date: _____

Owner / Contact Name: _____

Business / Trade Name: _____

Phone (Cell Preferred): _____

Email Address: _____

Mailing Address:

***Food vendors - 17% Commission is paid to the Fairgrounds directly. You will need to submit a sales receipt or point of sale report to them.**

Website (if applicable): _____

Social Media (Facebook / Instagram):

Vendor Type & Booth Request

Vendor Type (select one):

Indoor \$50 Outdoor \$40 Food Indoor \$50 Food Outdoor \$40

Number of Booth Spaces Requested: _____

Extra Requests

Tables & Chairs (1 – 8 ft table and 2 chairs included):

No Chairs / One Chair

No Table

Extra Table(s) Requested — **\$10 per** — Number of Extra Tables: _____

Electricity

Requesting Electricity — **\$10 per booth if requesting indoor spaces.**

Additional Amount Due: \$ _____

Product

Brief Product Description:

Trademark - Please let us know if you are selling trademarked items.

Product Images Required — Vendors must submit clear photos of the products they intend to sell. *(Images may be used for review, approval, and promotional purposes.)*

For Administrative Use Only:

Application Received: Yes No

Product Images Received: Yes No



VENDOR TERMS, CONDITIONS & AGREEMENT

Event Participation

- Vendor agrees to hold and staff a booth for the designated **event date and hours May 9th, 2026 from 10:00am - 3:00pm.**
- Booth must be fully set up and ready for business by the required opening time - 10 am - on the event day, including a table covering.
- Vendors may not break down before 3pm without prior approval.

Booth Space & Setup

- Set up times are as follows: May 8th from 6:00 pm til 8:00 pm. May 9th from 8:00 am til 9:30 am. Event starts at 10:00 am. Please check in at the Reception Table when you arrive.
- Booth spaces are assigned on a **first come, first serve** basis based on completed application and payment.
- **Booth size is approximately 10 ft x 10 ft per space. If you have a canopy it MUST be 10x10.**
- **Electricity:**
 - **Outdoor booths:** Electricity is provided **at no charge** (limited availability).
 - **Indoor booths:** Electricity is available for an **additional \$10 fee** and is **limited**.
 - Electricity requests are not guaranteed and must be approved in advance.
- Vendors are responsible for their **own setup (bring extension cord/power strip if needed), breakdown, equipment, and cleanup.** Pop-up canopies are **not provided**.

Fees & Payment

- Vendor fees are **non-refundable**.
Fees must be paid in full by **April 20th** to reserve vendor space.
Accepted payment methods include cash, check, or credit card. Checks should be made out to: **Hula 'O Nuku 'Aina**. Cash payments accepted during Hula classes at Candela Studio. For card payment, go to: <https://square.link/u/RCtMH60s>
- Vendors are responsible for their own cash or payment system for their booth purchases.

Compliance & Conduct

- Vendors must be courteous and professional at all times.
- Vendors are responsible for compliance with all applicable local, state, and federal laws.
- Event organizers are **not liable** for lost, stolen, or damaged items before, during, or after the event.
- To keep this event focused on community matters, we do not allow political or religious promotions.

Vendor Agreement & Acknowledgment

By signing below, I confirm that:

- All information provided in the Vendor Application is accurate and complete.
- I have read, understand, and agree to all terms and conditions outlined in this document.
- I accept full responsibility for my booth, products, and conduct **for the duration of the event.**

Print Name: _____

Vendor Signature: _____

Date: _____

Administrative Use Only:

Payment Received: Yes No

Booth Assigned: _____